

The following minutes were taken from the taped video conference meeting held live on April 15, 2020 beginning at 6:00 p.m. on Fioptics Channel 815.

The meeting began with a pledge to the flag.

Roll call: Mayor Denham, Mike Kendall, Dianne Wartman, Nancy Kienker, Attorney Vocke, Dave Radford, Tim Wartman and Gail Smith. All members are present. Also present are Park Hills Police (PHP) Chief Cody Stanley and Ludlow Fire Department (LFD) Chief Mike Steward. The Clerk is not present at this video conference meeting.

MINUTES

The March minutes were approved on a motion by Smith and a second by Kienker. Roll call: all aye. The motion carried.

Attorney Vocke stated that the meeting was set up to allow citizens to comment at designated times, and at the end of the meeting. The meeting advertisement did not specifically state that any action would be taken. Matters may be discussed but no final action may take place at this special Council Meeting. There is no rush on the second reading of the ordinance regarding new Animal Control regulations, so this can be put on hold for now.

PDS REPORT

The Mayor reported that someone filling in for Quentin Campbell did some inspections in our area. Some citations were issued. The matter was straightened out and Quentin will continue to do work for us.

The Attorney informed Kendall that he had filed a nuisance complaint electronically on 240 Shelby Street. The Attorney is not aware if PDS cited the owner of this property as discussed at a previous meeting.

The Attorney is still reviewing the Engineer's report on inspections made on several properties in Bromley. The inspections were done to determine the soundness of the structure of the houses. He has more paperwork that needs to be filed and included on these properties.

Some issues on the 11 Lake (Amy Dunn) property need to be filed with the Supreme Court, which is shut down until May 31, 2020.

Smith stated that citations issued on 240 Shelby (3-6-2020) were paid on 3-19-2020.

POLICE REPORT

The Chief has sent his report via email to the Mayor.

PHP is having problems regarding restricted parking matters. Due to the virus and the number of people working from home the Chief would like to suspend enforcing overtime parking issues. The Mayor agrees that we should abide by what the State says and not cite for this violation until things return to normal.

The Chief received the report regarding the number of vehicles being monitored by our speed sign on Main Street. He feels that the number will increase when people return to work and when the closed section of Amsterdam Road reopens. The monitoring sign is currently on Route 8.

FIRE DEPARTMENT REPORT

The Chief has sent his report via email.

There have been 26 total runs year-to-date to Bromley.

On average, response time to the scene on EMS calls is five minutes and fire calls average six minutes. LFD is trying to maintain the social distancing requirements.

There was a fatality at 519 Linden Street. LFD was assisted by PHP, PHFD, Covington, Ft. Wright and Kenton County Fire Investigation Task Force.

Kienker thanked the Chief for the small parade that went through Bromley on Easter Sunday. She appreciated the thought.

ROAD AND LIGHT REPORT

Radford reports that the busiest hours of vehicle-speed monitoring were between 11 a.m.-8 p.m.

The second busiest hours were: 6 a.m.-11 a.m. and 9 p.m.-11 p.m.

Radford will gather the monitoring data to help determine if a speed adjustment is necessary.

Radford is getting a list of potholes together. He will see about using blacktop as a seamless patch when potholes are repaired.

Radford reports that the flag at the Veteran's Memorial is shredded due to high winds and needs to be replaced. Smith will pursue the matter of replacing the flag.

LICENSE REPORT

Radford will pursue the licensing issues after the quarantine is lifted.

Smith will obtain some of the licensing information for Radford in the meantime.

ATTORNEY REPORT

When the quarantine is over the Attorney suggests that he, Smith and Dianne meet to pursue the ordinance codification process.

The lien on 7 Pike Street have been paid and the lien has been released.

The Attorney stated that the fire department issue is not moving as quickly as he would like. He has taken the liberty of drafting a petition to pursue the dissolution issue and is sending it to Mr. Wheatley and the Attorney General's office.

The Attorney, after speaking with the Mayor, will draft an ordinance prohibiting people from leaving trailers on properties for an excessive amount of time. The Mayor stated that PHP cannot pursue these issues unless there is an ordinance in place. The Attorney will pursue this matter.

NO HALL REPORT

VETERAN'S MEMORIAL UPDATE

Dianne Wartman stated that the lot for the new location of the monuments was surveyed.

She sent the estimates and designs to the Clerk who forwarded the information to the Mayor and remaining Council members. The Mayor felt that this matter may have to be tabled due to the high estimate and due to the fact that there are two other big projects in the works at this time. Dianne stated that the fee for providing the designs will have to be paid. She will submit the bill to the office.

Buddy Wheatley has not gotten back to Dianne regarding any donations available to assist with the Memorial Project. The Mayor asks his Council to let him know if they know of anyone who may be willing to donate to the Project. Smith did send a letter to B/P. She has had no response.

Dianne will obtain a W-9 from the design company. They cannot be paid without submitting this form.

PARK AND PLAYGROUND REPORT

Tim Wartman has several bid amounts on the basketball report which he will hold for another meeting. Tim Wartman has done some repair work to a bench for the bus stop location and will have it installed when weather permits.

NO CITIZEN INPUT

The Attorney informed Dianne that the best way to forward information from one Council member to the others is to send it to the Clerk via email. The Clerk will forward the information to the Mayor and Council.

MAYOR REPORT

No meetings are being attended due to the quarantine. The Mayor hopes that everyone stays well.

WAYS AND MEANS REPORT

Smith hopes to have the budget ready for the May meeting.

Paychecks are in the bins. She will see that checks are mailed to those who would prefer not to come into the office.

Year-to-date income is approximately \$281,000.00. Expenses are \$316,000.00. Smith reports that we are still under budget but asks that expenses be held to a minimum.

Smith informed Kendall that we are overbudget on the street sweeper because a check went out, inadvertently, for the wrong dollar amount, so, we opted to pay the balance of \$871.00 as a buyout cost. We will remain overbudgeted for that item but will not have that expense in the new budget.

Kendall moves to accept all committee reports. Kienker seconds. Roll call: all aye. The motion carried.

OLD BUSINESS

Kendall reports that, of the four utility lines at 305 Main that are to be removed, two have been completed and two still have to be removed. Once all lines are removed we can put out for bids on the walls, etc.

NKYTC has approved the poles for Duke. The State also approved the photometric design. Duke has been asked to add a couple of lights to some existing poles to address darker areas. We may be charged for the additional lighting.

Kienker thanked Smith for setting up tonight's video conference meeting.

NO NEW BUSINESS ON THE AGENDA DUE TO THE NATURE OF THIS SPECIAL MEETING

Budgeted bills are being paid.

The Attorney stated that the May meeting will be held on May 6, 2020 at 6:00 as the regularly scheduled meeting under the same circumstances as tonight's meeting. The information will be advertised on the website. The citizen report will be held at the end of the meeting as was done this evening.

Smith moves to adjourn. Kienker seconds. Roll call: all aye. The motion carried.

MAYOR



CLERK

